



Minutes of Salford u3a Annual General Meeting, 21st February 2025

The Annual General Meeting held at Elm Bank Banqueting and Conference Centre,
46 Half Edge Lane, Eccles M30 9BA

Agenda

1. **Welcome from the u3a Chair**, Mary McBride
2. **Present**: 124 members attended
3. **Apologies for absence**: Carole Bowler; Beverley Robinson; Anne Barrett
4. **Minutes of the 2023 AGM** were circulated to members within 2 weeks of that meeting for approval. No objections were received so they were signed off as a full and accurate record. The same procedure will be followed this year.
5. **The Annual report from u3a Chair**, Mary McBride:

CHAIR'S REPORT TO SALFORD U3A AGM, 21st FEBRUARY, 2025

I'd like to start with thanks to all of you for attending our AGM and thanks for all your involvement throughout the year. It's the members that make this such a lively, stimulating and friendly u3a to belong to.

MEMBERSHIP

We've continued to build on our very satisfying growth post-Covid. Last year, we welcomed 144 new members, ending the year with 490 – a 22% increase on the previous year and our highest membership in our 38 year history.

The year end is a high point as numbers reduce in the early months of the year when some members don't renew for a variety of reasons. Checking the numbers this morning, we've had another 27 new members since the beginning of January.

We hold Welcome meetings for new members throughout the year, with approx. 50% attending. These are always enjoyable and an opportunity to hear what our new members are hoping to get from their membership, as well as getting over the u3a ethos – by the members, for the members. The u3a depends on everyone doing their bit as we're all volunteers. Sometimes, we're seen as a provider of activities like Salford Community Leisure and other organisations with paid staff, so we aim to get over the message that we're a co-operative, self-help organisation where everyone plays their part.

Generally, when members choose not to renew it's because they have moved out of the area or, for some reason, are unable to continue with u3a activities as previously. There are also a number of members who join but never engage with groups or events, and this year we'll make a concerted effort to contact members who haven't joined a group within their first few months, to see if we can involve them in some way.

Since 2023, members have been able to join online via the website and well over 80% now take that option. Similarly, the ability to pay renewal fees by bank transfer or by card has proved increasingly popular with over 90% renewing that way for 2025. These have been important steps forward in making our processes more efficient and allowing members to join and renew more easily and more speedily.

As well as welcoming newcomers, this year we invited our 15 longest-standing members to become Honorary members. Between them, they have nearly 350 years membership and have made a huge contribution – on the committee, as convenors, leading walks, giving talks and helping and supporting in countless ways we'll never know about. They are a credit to Salford u3a's spirit of friendship and sharing.

I'd like to thank Andy Scutt for all he's done in this area in managing our database, modernising our joining and renewal systems, joining me in our Welcome meetings and proposing the Honorary members scheme, which will be an ongoing feature.

RECRUITMENT AND PUBLICITY

Word of mouth remains the main way that people hear about us and I'd like to thank everyone for spreading the word. Please keep it up!

We've also posted flyers wherever we go, led by Andy Scutt, and that's helped to raise awareness. I've brought along a new flyer: this is double-sided so it can be posted on a noticeboard and also has additional information for people to take away. I'm going to ask for your help distributing these to libraries, community centres, shops, churches – wherever you see a noticeboard – and to keep them topped up during the year.

Our Facebook posts have a wide reach in the area and have brought in many new members, especially when we have a new group to highlight. Thanks to Debra Charnley for this, and for her work on updating our website in the past year. It would help greatly if we had a volunteer to share Facebook posting with Debra so let me or Debra know if you could help with this.

The website is the face of Salford u3a that visitors see – people who are looking for the sort of thing we offer, and to fill a gap in their week when work is no longer taking up all their time. I know I'm biased but I think our website is far more attractive than most of the u3a websites I see. To keep it this way, Debra depends on you supplying updates and photos, so please do think about keeping a record of what you're doing in your groups and on your trips, for us to share.

GROUPS

Groups are at the heart of our u3a, and they tend to be what attracts members.

To keep up with our growing membership, we've increased our number of groups to 50, adding Craft, Croquet, 3 Curry Clubs, European City Breaks and Pool in the past year. All of these have been initiated by members who had a bright idea and were willing to follow it through. We've also had a Pop-up Shakespeare group, linked to a production of The Merchant of Venice at the Lowry and would be very happy to support any ideas for

short-term or one-off activities, daytime, evening or weekend. And we have sign up sheets today for three groups: Lunch Club, Walking Football and Let's Go Together plus more ideas in the pipeline.

Many thanks to the convenors who make all this happen, including those stepping down this year, and those stepping up. It's a very generous commitment to your fellow members, to start or maintain a group. I hope you all have the support of group members and that responsibilities are shared, so that the role of convenor isn't too demanding.

It was great to have afternoon tea with our convenors and other key volunteers in October and I hope we can do something similar this year – though I haven't spoken to the Treasurer yet!

A big bonus this year has been welcoming a Groups co-ordinator, after that role had been vacant for far too long. Diana Tyldesley is getting to know existing groups and will particularly focus on developing new groups and supporting new convenors. Feel free to let Diana know if you have ideas for a new group, especially if you could help to run it – if there's something you're interested in, the chances are that someone else among our members will be, too.

MONTHLY SOCIAL MORNINGS

We have had an interesting and varied programme of speakers and regular high attendance at our monthly meeting. We routinely have 80+ attending, with highs well over 100. The acoustic problems seem to have reduced this year, fortunately. Many thanks to Carolyn Siddall, our Speakers' Secretary, for managing these meetings and for finding a great variety of speakers. She is always open to recommendations.

Thanks also to our Friday support team for the welcome they offer and for helping everything run smoothly. It has proved helpful to reserve a table for newcomers, where they can sit and talk with an established member and have their questions answered.

We appreciate that these meetings can feel very crowded and we encourage your comments and feedback: we'll aim to resolve any problems under our control.

SOCIAL ACTIVITIES

It's clear that you love an outing, a holiday or any social get together.

In the past year, members have enjoyed a holiday in Germany, a short break in Cambridge and Ely, and day trips to Shrewsbury and to Ulverston, arranged by our Social Secretary, Janet Ball – the Ulverston trip being popular enough for two coaches.

We always hear fantastic feedback about these events, with every day being packed with activities and experiences, so they're great value for money as well as an opportunity for members to spend time together and get to know each other.

Our thanks to Janet Ball for the time and attention she puts into running these events, and also to Ken for his support to Janet.

Several of our groups organise outings for their members – Local History, Plants and Gardens, Family History; many thanks to the members who help with organising them. And, of course, we have our regular ‘out and about’ groups – Birdwatching, Exploring Greater Manchester and Art and Culture.

Another event in last year’s calendar was our Lancashire Day supper. This came about from a couple of members, Susan and Leonie, mentioning the idea during the annual lunch. We were very happy to work with them to put together an enjoyable and entertaining evening. If anyone has suggestions for anything similar, especially if you’re willing to help with the organisation, please let us know.

This year’s annual lunch is being planned and details will go out to everyone on 1st March.

NEWSLETTER

I’ve been putting together a monthly newsletter for 4 years, and have decided it’s time for a change. I receive very few contributions – the notable exception being Sheila Thomas who sends something every month – and it’s a big commitment of time and energy. Plus, everything needs refreshing after a while.

We’ll have a final newsletter in its present form in March. After that, I’ll send out a monthly bulletin on the 1st of each month, and aim to compile a quarterly newsletter, with an update from each group. It’s clear that many of our members are only active in their own groups and aren’t aware of everything that’s on offer in Salford u3a so I hope this new approach will help.

Of course, the quarterly newsletter will depend on updates from each group. This doesn’t have to fall on the convenor. If every group had a designated photographer and someone willing to write a brief update quarterly, that would be a huge help.

FINANCES

I won’t say much about finances as David Jenkins will be giving his report. Just to say that everything we do is underpinned by sound finances and David’s regular reports have enabled us as a committee to be on top of the finances.

Given the popularity of online payment, David set us up with the TryBooking system for our Lancashire Day Supper – a bit like EventBrite, for those who haven’t seen it. There was a good uptake so we’ll be using this for future events, starting with this year’s Annual Lunch. We will encourage online booking as it simplifies things for those who are organising events and it cuts down on queues at these monthly meetings, but we will always have an option for other ways of paying.

As you know, we’ve been able to reduce the membership fee. At £10, and £16 for joint membership, I think you’ll agree it’s a bargain.

Thanks to David Jenkins for all his work this year.

CLOSE AND LOOKING FORWARD

Before I close, I'd like us to remember those members we have lost during the year. Several of them made major contributions to Salford u3a, serving on the committee and as convenors, and in the friendships they made and the support they offered. We are where we are today because of the contribution of our past members. We'll miss them and remember them with affection.

LOOKING FORWARD

I hope you're all feeling positive about the year ahead. We on the committee certainly are, and we need your support and input. As you can see, we're a small bunch and we take on a lot of responsibility between us. I haven't mentioned Jean Martin: as well as being Minutes Secretary, Jean manages incoming emails and helps turn them round promptly.

We could do a lot more with a couple of members to fill key roles – Secretary and Publicity/Events Co-ordinator. If you'd like to know more about those roles and whether you could help us, please get in touch with me. We also need people to shadow committee roles, and to help with the running of the u3a in non-committee roles.

We have our 40th anniversary coming up next year and that deserves a big celebration. I'm looking for a planning group to organise events, big and small, for us to enjoy ourselves and to raise our profile and blow our own trumpet. So far, I've had one volunteer. Who else will join us?

A final thanks to my fellow committee members for all the work they put in and for their support to me as Chair. And thanks to you all, whatever contribution you make, it is appreciated. Here's to a positive 2025.

Mary McBride, Chair, Salford u3a

6. Salford u3a Year End Accounts from the Treasurer, David Jenkins

The following accounts for our year ended 31st December 2024 have been approved by David Stanford, our Independent Financial Examiner

2024 Year End Salford u3a Accounts

	Total Income	Total Expenditure	Total Income less Expenditure	
From Main Report	18,543.62	15,280.23	3,263.39	See separate analysis
From Social & Travel Report	68,935.70	66,055.65	2,880.05	See separate analysis
Journal Entries	103.50	103.50	-	nil
Total	87,582.82	81,439.38	6,143.44	

Bank opening balance (1st Jan)		Less cheques raised in previous year:	Add deposits for previous year	Cash Book opening balance (1st Jan)
RBS Current	1.00	-	-	1.00 RBS Current
Lloyds - Main	1,127.67	-	1,763.85	2,891.52 Lloyds - Main
Lloyds - Membership	1,687.35	(1,720.35)	33.00	0.00 Lloyds - Membership
Lloyds Deposit	14,000.00	-	-	14,000.00 Lloyds Deposit
Lloyds Travel	1,077.99	-	-	1,077.99 Lloyds Travel
Natwest Travel	1.00	-	-	1.00 Natwest Travel
	17,895.01	(1,720.35)	1,796.85	17,971.51

Bank closing balance (31st Dec)		Less cheques not yet presented	Add deposit transfers not yet processed	Cash Book closing balance (31st Dec)
Grated RBS Current	0.00	-	-	0.00 RBS Current
Lloyds - Main	3,456.75	-	-	3,456.75 Lloyds - Main
Lloyds - Membership	1,523.03	-	-	1,523.03 Lloyds - Membership
Lloyds Deposit	15,176.13	-	-	15,176.13 Lloyds Deposit
Lloyds Travel	3,959.04	-	-	3,959.04 Lloyds Travel
Grated Natwest Travel	0.00	-	-	0.00 Natwest Travel
	24,114.95	0.00	0.00	24,114.95

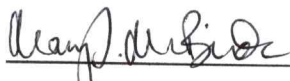
Increase (Decrease) in Cash Book balance: 6,143.44

Income less Expenditure during year 6,143.44

"Cash Book Balance" is the balance at the bank once all outstanding deposits / cheques have been cleared.

The accounts are presented on a 'Receipts and Payments' basis. The Trust has no fixed assets and the only known outstanding creditors at the end of the year relate to Group Hall Hire.

Approved on behalf of the Trustees:



Mary McBride, Chair

14.01.25

Date:



David Jenkins, Treasurer

14.01.25

Date:

Independent Examiner's report to Salford Life Long learning (U3A) (Charity 700706) on the accounts for the year ended 31st December 2024

Responsibilities and basis of report

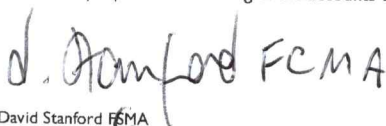
The charity trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of Salford u3a's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Salford u3a as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:  FCMA

David Stanford FCMA

Date: 20/1/25

2023
Income Expenditure

Income	Expenditure
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Membership

Net Revenue

Income	Expenditure
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2,406	
3,064	
2,018	
(15)	
	1,684
	1,380
	428
	3,981

$$\begin{array}{r} 7,042 \\ 2,322 \\ 4,660 \\ - \\ - \\ \hline 60 \end{array}$$

Income	8,480	
Hall Hire - 2022		75
Hall Hire - 2023		2,251
Hall Hire - 2024		5,336
Group-funded Expenses / Speaker		124
Net Revenue (Loss)		695

$$\begin{array}{r} 2,301 \\ 2,200 \\ 776 \\ \hline (676) \end{array}$$

Entrance Fee	2,414	
Room Hire		2,200
Speakers		616
Meeters & Greeters meetings		46
Net Revenue (Loss)		(448)

60	78
	13
	163
	30
	-
	105
	331
	57
	36
	25
	<hr/>
	(778)

Bank Interest	176	
Convenors' meetings	780	
Support to Groups	63	
Welcome Meeting Refreshments	142	
First Aid Course	-	
Exps re u3a Workshop	16	
Web Site	19	
Leaflets & promotion	33	
Post & Printing	37	
Sumup Card Reader	-	
Accountant	50	
Net income (expenditure)		(964)

TOTALS**TOTAL INCOME less EXPENDITURE**

£3,263

Printed from 2024 u3a CashBook.xlsx on 14/01/2025

Salford u3a Travel & Social Activity for 2024

2023		2024		Event Balance
Income	Expenditure	Income	Expenditure	
Annual Lunch				
2,455		1,830		
	2,267		2,051	(33)
Shrewsbury				
-		2,058		
	-		2,108	(50)
Cambridge / Bletchley Park				
-		16,625		
	-		16,625	nil
Germany				
4,500		39,730		
	4,400		39,830	nil
Walking Holiday - Malham				
-		1,500		
	-		1,500	nil
Ulverston Dickensian Festival				
-		3,666		
	-		3,666	nil
Lancashire Supper				
-		1,005		
-		(43)		
	-		260	745 ←
Cardiff				
-		2,550		
	-		-	2,550
Other income and Expenditure				
-		14		
	186		16	
Events with no financial transactions this year				
37,164	38,853	-	-	
Income	Expenditure	Income	Expenditure	
44,119	45,705	68,936	66,056	
TOTALS				
(£1587)		£2,880		
TOTAL INCOME less EXPENDITURE				
Note: a) £1,800 relating to the Holland trip was received in 2022				
Unallocated balance from previous trips				746
Opening Balances		Cash Book Balances		Closing Balances
	1,077.99		Lloyds Travel	3,959.04
	1.00		Natwest Travel	0.00
	1,078.99			3,959.04
		2,880.05		

Final invoice of ~£530 awaited from Salford City Council

There was one question on the reports given by the Treasurer or by the Chair from Claudia Franck about the apparent increase in hall hire costs from 2023 to 2024. David Jenkins explained this was due to the delayed sending out of invoices from the Gateway accounts department which meant some 2023 invoices were not received until the beginning of the new calendar year.

Adoption of Accounts

Proposer: Martyn Maynard Second: Beryl Parsons

Approved unanimously by AGM

7. Motion: To delegate the appointment of an Independent Examiner of Accounts to the Committee.

Proposer: Mary McBride, on behalf of the Committee Second: Brian Briggs

Approved unanimously by AGM

8. Election of Committee members

Committee members may serve a maximum term of 9 years from election/co-option. Andy Scutt has served 8 years as a Committee member and is retiring. And Mark Barton will take over as Membership Secretary.

The following Committee members are standing for election.

Mark Barton
Debra Charnley
David Jenkins
Jean Martin
Mary McBride
Carolyn Siddall
Diana Tyldesley

Proposer: Ann Lloyd Second: Bill Newham

Approved unanimously by AGM

9. Mary McBride thanked the members present for their attendance, both at the AGM and throughout the year, and closed the meeting.

Circulated to the membership for approval on 03.03.2025

Approved by the committee after approval by the membership: April 2025